



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

21 FEB 2023

DIVISION MEMORANDUM  
No. 098 s. 2023

**COMPETENCY PROFILING FOR ASSISTANT SCHOOLS DIVISION  
SUPERINTENDENTS**

To: Chief Education Supervisors  
Heads, Public Elementary and Secondary Schools  
Heads, Unit/Section  
All Others Concerned

1. Relative to Regional Memorandum 89 s. 2023 dated January 31, 2023, this office informs the field on the upcoming vacancies for the position of Assistant Schools Division Superintendent. The Regional Search Committee (RSC) shall conduct Competency Profiling of applicants.
2. Those interested to participate in this competency profiling must submit their letter of intent together with a duly filled up Form 212 (Personal Data Sheet) and pertinent documents on or before February 24, 2023.
3. Attached is the Regional Memorandum for your reference.
3. Immediate dissemination of this memorandum is desired.

  
**NATIVIDAD P. BAYUBAY, CESO VI**  
Schools Division Superintendent



Brgy. PotoI, Tayabas City



(042) 710-0329 or (042) 785-9615



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<https://depeditayabas.com/>



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON

Schools Division of Tayabas City  
RECORDS SECTION

RECEIVED

Office of the Regional Director

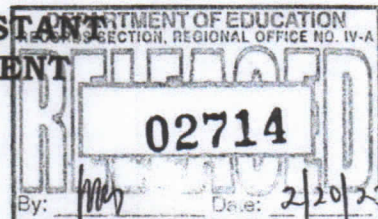
By: LK ROXAS  
Date: 01-31-23 5:08  
Control No. 022/23 008  
31 January 2023

**REGIONAL MEMORANDUM**

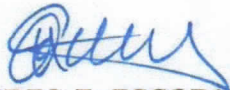
No.89 s.2023

**COMPETENCY PROFILING FOR ASSISTANT  
SCHOOLS DIVISION SUPERINTENDENT**

To: **Schools Division Superintendent  
All Others Concerned**



1. In view of the upcoming vacancies for the position of Assistant Schools Division Superintendent, the Regional Search Committee (RSC) shall conduct Competency Profiling for DepEd Personnel to serve as Officer-In Charge of the Office of the Assistant Schools Division Superintendent.
2. Interested applicants must possess the following:
  - a. Career Executive Service (CES) Eligibles or in the Third or Fourth Stage of the CES eligibility process;
  - b. Holders of Master's degree in Education or any related courses preferably specializing in educational administration or education and development: and
  - c. With at least three years of leadership and management experience in the Department of Education.
3. Applicants must submit letter of intent together with a duly filled-up Form 212 (Personal Data Sheet), copy of certificate of passing the highest CES eligibility process attained and/or resolution for the CES eligibles and duly-signed certification and service record indicating the leadership and management experience in DepEd on or before February 24, 2023.
4. For queries, please contact Ms. Ann Geralyn T. Pelias, Chief Administrative Officer through email: [rsc.calabarzon@deped.gov.ph](mailto:rsc.calabarzon@deped.gov.ph).
5. For immediate and widest dissemination.

  
**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
Regional Director

ROA/R1



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